

Access Hawaii Committee (AHC) Meeting Agenda

October 7, 2010

1:00 PM to 3:00 PM

Comptroller's Conference Room 410

Kalanimoku Building

1151 Punchbowl Street

Honolulu, Hawai'i 96813

Videoconference Centers (VCC):

County of Hawaii Hilo VCC Hilo State Office Bldg. 75 Aupuni Street, Basement Hilo, HI 96720	County of Maui Wailuku VCC Wailuku Judiciary Bldg. 2145 Main Street, First Floor Wailuku, HI 96793	County of Kauai Lihue VCC Lihue State Office Bldg. 3060 Eiwa Street, Basement Lihue, HI 96766	City & County of Honolulu FMB DIT Lg. Conf. Room Fasi Municipal Bldg. 650 South King Street, Fifth Floor Honolulu, HI 96813	Department of Commerce and Consumer Affairs Leleiohoku Conference Room 335 Merchant St., 3rd Floor Honolulu, HI 96813
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- I. Call to Order – Welcome and Introductions Russ Saito, Chair
- II. Review and Approval of the July 1, 2010 Meeting Minutes
- III. Hawaii Information Consortium Russell Castagnaro,
General Manager
 1. General Manager's Report
Executive Summary
Marketing Activity
Highlights
Additional Items
Analytics Report
Financial Report
 2. Discussion of new applications
 3. Review of project list
 4. Review of open ticket reports (Mantis)
 5. Approval of new Statement of Works (SOWs)
- IV. ICSD Public Information Access Section Debra Gagne
 1. Manager's Report
- V. Investigative Committee Reports
 1. Project Prioritization Report Debra Gagne
 2. Content Management System (CMS) Report Clay Sato
 3. Governance of Web Sites and Web Site Service Providers Report David Maeshiro
 4. AHC Special Fund Law and AHC Oversight Jacob Verkerke
 - a. Discussion and Decision on State Portal Program Manager Document
 - b. Discussion and Decision on Access Hawai'i Committee, Discussion of Role and Responsibilities Document
 - c. Discussion and Decision to Give a 60-day Notice to Assess HIC a Monthly Administrative Fee
 - d. Discussion on Proceeding with RFP to Hire the State Portal Program Manager and to Submit Fiscal Biennium 11-13 Biennium Budget Request for a Temporary State Position
- VI. Update on Public-Facing Website Information Debra Gagne

- VII.** Discussion on Americans with Disabilities Act (ADA) Access to State Websites Russ Saito
1. Provide Contact Information and Email Addresses for the Hearing Impaired

- VIII.** Announcements
Next meeting: Thursday, November 4, 2010 at 1:00 – 3:00 p.m.

- IX.** Adjournment

*Individuals who require special needs accommodation are invited to call Maria Sugai at (808) 586-1920 x305 at least **4 working days** in advance of the meeting.*